

NCPD Strategies and Action Plan 2009-2013 Updated

National Committee for Population and Development (NCPD)

The NCPD was set up by Royal decree in August 2001 and was mandated to serve as the central coordinating and body of the government on population concerns, with the main responsibility of coordinating and monitoring the implementation of policies and development strategies for population. The NCPD is chaired by senior government official, vice chairman by Secretary of State of the Office of the Council of Ministers and some senior government officials includes Secretary of State from 16 line ministries members.

Its programme of work is guided by the National Population Policy (NPP), which was endorsed by the Royal Government of Cambodia (RGC) on 15 August 2003. Key population issues identified in the National Population Policy are:

1. High population growth
2. High fertility
3. High mortality
4. HIV/AIDS epidemic
5. Migration with a magnitude, direction and composition that may hamper development processes
6. Geographical differences in spatial distribution of population and other population processes
7. Imbalances and changes in age and sex structure
8. High incidence of poverty as a result of demographic vulnerability
9. Low level of human resources
10. Gender inequalities
11. Population pressure on natural resources

The issues covered in the NPP are in line with 7 out of 9 of the Cambodia Millennium Development Goals, which cover extreme poverty and hunger; universal nine-year basic education; gender equality and women's empowerment; child mortality; maternal health; HIV/AIDS, malaria and other diseases; and environmental sustainability.

Current NCPD Mandate

As per the Decree on the Establishment of the Secretariat General of the National Committee for Population and Development signed by the Prime Minister dated 27 May 2005, the overall goal of the NCPD is to influence changes in population trends so as to bring the size, composition and distribution of population in line with sustainable development and poverty alleviation. The NCPD monitors the Government's implementation of international conventions and agreements to which it is a signatory.

The Mission and Duties of the NCPD as per Decree signed 27 May 2005 are to (Are we maintaining the original or updating the mandate?):

1. Conduct research and disseminate population related needs and problems to the Government and other relevant institutions:
 - 1.1 Promote dialogue on key population issues and periodically review their relevance, as well as the emergence of any new issues.

1.2 Identify research and data gaps and promote policy-oriented research concerning emergent population and development interactions, i.e.

- Migration
- Youth
- Ageing
- Urbanisation
- Gender
- Population – Poverty Linkages
- Regional Disparities/Inequalities

1.3 Provide a forum for dissemination of population information and data, including publications.

2. Coordinate and cooperate with relevant ministries and institutions, UN agencies, national and international NGOs, civil society, private sector and population and development related institutions to ensure smoothness and partnership in implementing the Government policies and strategies:

2.1 Participate in national committees, workshops and seminars dealing with population-related issues.

2.2 Maintain liaison with multi-national and bi-lateral donor agencies supporting Cambodia's national population programme.

2.3 Interact with "counterpart" National Committees/Commissions in other countries in the region.

3. Coordinate with the population-related committee of the National Assembly and Senate and organize workshops, training, national and international conferences to achieve Government policies and strategies.

3.1 Build political commitment at the highest level for population issues.

- High Morbidity
- High Mortality
- Fertility Rates
- Adolescents and Youth
- Elderly and Ageing
- Education Issues

4. Compile and disseminate policy, plan and programme documents and other circulars related to population and development.

4.1 Support the participation of Cambodia at relevant international and regional conferences and meetings and coordinate the preparation of necessary documentation for these. (ICPD, MDGs, MIPAA)

4.2 Assist Government in approving international protocols, declarations and resolutions relating to population, sexual reproductive health and gender related issues.

5. Review and modify the population policy and national population strategy in accordance with the regional and global situation

5.1 Develop a set of indicators for monitoring the implementation of the National Population Policy, taking into account the aims of the MDGs.

5.2 Prepare formal population policy monitoring reporting and organize consultative meetings

5.3 Present population policy monitoring reports to committee for review and endorsement

5.4 Provide inputs to the Government on the review/revision when needed, on the following:

- National Strategic Development Plan
- MDG Updates
- National Population Policy
- Youth Policy
- Elderly Policy

6. Collaborate with the Ministry of Education, Youth and Sport, Ministry of Health and Ministry of Information in the publication and integration of population issues into education curricula in all educational institutions.

6.1 Advocate for the inclusion of population, development and reproductive health issues into the social sector curricula

7. Prepare quarterly, semi-annual, a-nine-month and annual report on its activity to the Head of Government.

7.1 Report annually to Government on progress towards the achievement of targets of the National Population Policy.

8. Internal institutional and individual capacity-building through on-the-job technical assistance, attendance of specialized seminars and workshops both nationally and internationally.

8.1 Undertake appropriate in-country training, courses, workshops, and/or seminars

8.2 Undertake appropriate international training, courses, workshops, and/or seminars

NCPD structure, staffing levels, staff duties and responsibilities

a. Committee of NCPD

Officially, the Committee of the NCPD is comprised of:

- Ministry of Interior
- Ministry Foreign Affairs and International Cooperation
- Ministry of Economy and Finance
- Ministry of Planning
- Ministry of Environment
- Ministry of Land Management Urban Planning and Construction
- Ministry of Information
- Ministry of Health
- Ministry of Women's Affairs
- Ministry of Rural Development
- Ministry of Education, Youth and Sports
- Ministry of Religion and Culture
- Ministry of Water Resources and Meteorology
- Ministry of Agriculture, Forestry and Fisheries
- Ministry of Labor and Vocational Training
- Ministry of Social Affairs, Veteran and Youth Rehabilitation.

It is expected that the membership of the Committee will be reviewed in mid-2008. Possible members to be considered for induction are:

- Ministry of Interior: since population issues would have to be dealt with at the decentralized level and this Ministry oversees provincial administration
- National AIDS Authority

b. Secretariat of NCPD

The Secretariat of the NCPD is headed by a Secretary-General who is a Secretary of State in the Office of the Council of Ministers and a Permanent Member of the NCPD. The Secretariat has five departments:

- Department of Administration and Accountant
- Department of Communication and Dissemination
- Department of Training and Development
- Department of Population Policy Analysis
- Department of Community Development

Department of Administration and Accounting

- Be responsible for general services in administration and facilitate administrative work
- Be responsible for all documents, formal letters, and documentary
- Manage all documents, staff and human resource development activities within the NCPD secretariat
- Organize meetings or workshops and write reports of and notes on activities performed by the Secretariat
- Propose yearly budget plans, materials, and all other means for performing NCPD activities
- Be in charge of office equipments of NCPD secretariat
- Prepare and propose annual budget plans for maintenance of office equipments and office supplies of NCPD secretariat
- Perform budget expenditures in accordance to purchasing principles and public finance systems
- Prepare documents related to salary and compensation for NCPD staff
- Fulfill other obligations as directed by the Secretariat

Department of Communication and Dissemination

- Compile and disseminate documents, policy, plans, programmes and other circulars related to population and development, including data and the media
- Provide ideas and elaborate on population policy to policy makers, planners, decision makers at national and sub-national levels for support and effective implementation of the national policy
- Participate and present national policy monitoring activities and action planes of the government related to population and development in the national conferences in order to get support from concerned institutions
- Coordinate and cooperate with the Committees of the National Assembly and the Senate on the issues of population and development in order to get assistance in making decision on goals, programmes, and policies of the government
- Participate in national and international meetings and conferences and collaborate on preparing main documents on population and development
- Prepare the protocols, announcements, and solutions for population-related issues, such as reproductive health, elderly, and gender
- Fulfill other obligations as directed by the Secretariat

Department of Training and Development

- Organize training courses to policy makers, decision makers, planners at both national and sub-national levels to improve knowledge and understanding of issues related to population and development
- Organize training courses to exchange experience, positive views, and new programmes on population and development both inside and outside the region
- Provide training on knowledge and, techniques in analysis, monitoring and evaluation skills for evaluate issues related to population and development through participating and organizing local and international workshops or seminars
- Fulfill other obligations as directed by the Secretariat

Department of Population Policy Analysis

- Conduct research on issues related to population and development for the government and concerned ministries and institutions
- Examine and analyze the gaps between data and reality and strengthen research capacity on conducting research on issues related to population and development as mentioned in the national population policy and other emerging issues such as migration elderly, and urbanization
- Prepare indicators for implementing the national population policy as indicated in the Cambodia Millennium Development Goals
- Develop data warehouse for information and data related to population
- Fulfill other obligations as directed by the Secretariat
- Promote dialogue on key population issues and periodically review their relevance, as well as the emergence of any new issues.
- Identify research and data gaps and promote policy-oriented research concerning emergent population and development interactions, i.e. Migration, Ageing, and Urbanization.
- Provide a forum for dissemination of population information and data, including publications.

Department of Community Development

- Identify indicators and conduct research and surveys on poor communities in the Capital, provinces, and cities
- Coordinate and collaborate with local authorities to determine poor communities that need improvement and development
- Seek resources, local and international, for establishing funds for loans to people living in poor communities
- Encourage savings and provide loans with low interest to communities based on their needs
- Establish and improve poor communities based on the recommendation of the Prime Minister of the Kingdom of Cambodia
- Strengthen community capability and partnership at the local, national, regional, and international levels
- Encourage changes and experience sharing among communities through study tours and meetings
- Fulfill other obligations as directed by the Secretariat

c. Population Consultative Group of NCPD

The formation of a Population Consultative Group chaired by the Secretary-General of the NCPD is envisaged and will include senior level planners and professionals from the

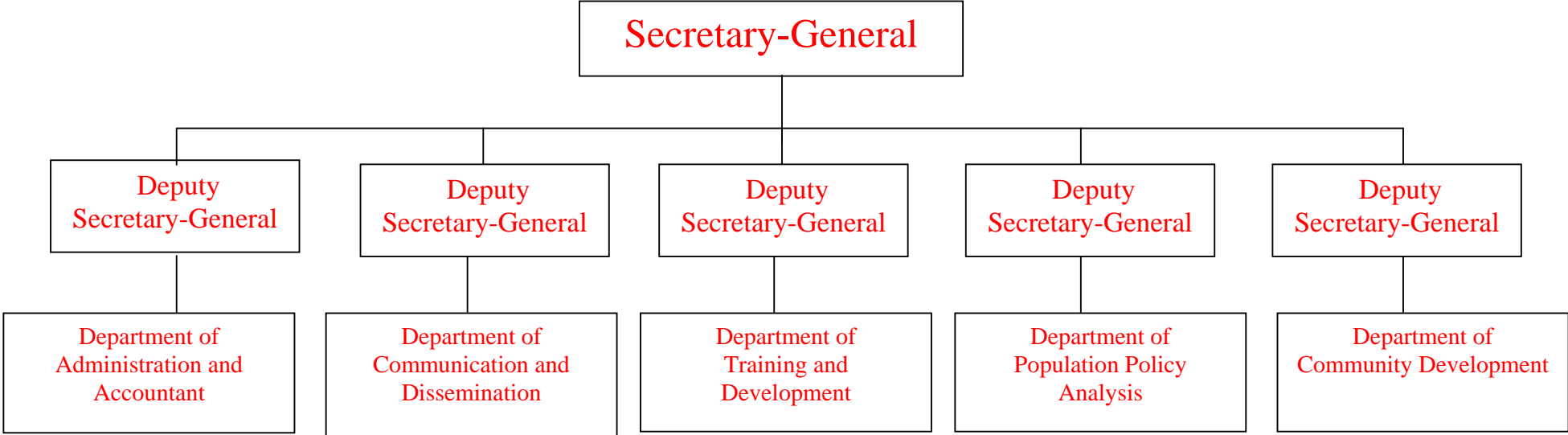
Ministries and Departments constituting the NCPD. It should be noted that members would be active technical staff. In addition to Ministries on the Committee, bodies to be considered for membership include:

- Ministry of Health: Department of Planning and Health Information
- National Maternal and Child Health Centre (NMCHC)
- National Reproductive Health Programme (NRHP)
- National Centre for HIV/AIDS, Dermatology and Sexually Transmitted Diseases (NCHADS)
- National Centre for Health Promotion (NCHP)
- National Institute of Public Health
- Ministry of Social Affairs, Veterans and Youth Rehabilitation: given that ageing as emerged as an important emerging issue in Cambodia
- National Institute of Statistics, Ministry of Planning: as data is of fundamental importance in population and development (even more so in view of the forthcoming 2008 Census)
- Ministry of Information: given the important role media can play in both IEC and Advocacy
- National Committee for Decentralisation and Deconcentration: to keep informed of D&D progression and influence incorporation of population, gender and RH issues in decentralized plans

Additional parties for observer status:

- Royal School of Administration
- Royal University of Phnom Penh
- Cambodia Development Resource Institute.

Organization Chart of NCPD Secretarial



Membership in Relevant Technical Working Groups, Committees, Taskforces, Steering Groups and Advisory Groups

Currently, the NCPD is a sitting member of:

- 2008 Census Technical Committee
- Inter-Ministerial Migration Taskforce

NCPD will seek membership in:

- NSDP Steering Committee
- Statistical Advisory Group
- Technical Working Groups:
 - Health
 - Gender
 - Planning and Poverty Reduction
 - Education
 - HIV/AIDS

Future Vision

- Initiate measures, as and when appropriate, to review its membership and induct new members to the Committee
- Set up a Population Consultative Group
- Streamline the staffing of the Secretariat (as per organogram proposed above)
- Identify focal points in Provincial administrations
- Carry out the Action Plan for the period 2009 to 2013 through implementation of Annual Work Plans (with UNFPA and for NCPD as general) based on a prioritization of the activities recommended.
- Mobilize resources for the implementation of specific activities.
- Conduct a review of this Workplan annually to monitor its implementation against yearly targets to ensure that it is achieved along its intended trajectory and speed.
 - Assess progress
 - Identify constraints
 - Enable stakeholders to adjust the Workplan where necessary
 - Prepare yearly workplans and budgets

Annex 1: Decrees and Sub-decrees of the NCPD (to be attached)

Annex 2: Matrix of Disaggregated 5 Year Workplan Activities

Objectives/Targets	Activities	Time Frame				
		2006	2007	2008	2009	2010
Objective 1 Conduct research and disseminate population related needs and problems to the Government and other relevant institutions.	Key Activity 1.1 Promote dialogue on key population issues and periodically review their relevance well as the emergence of any new issues.	√	√	√	√	√
	Activity 1.2 Identify research and data gaps and promote policy-oriented research concerning emergent population and development interactions	√	√	√	√	√
	Migration	√	√	√	√	√
	Youth			√	√	√
	Ageing	√	√	√	√	√
	Urbanisation		√	√	√	√
	Gender			√	√	√
	Regional Disparities/Inequalities				√	√
	Population – Poverty Linkages				√	√
	Activity 1.3 Provide a forum for dissemination of population information and data, including publications.	√	√	√	√	√
Objective 2 Coordinate and cooperate with relevant ministries and institutions, UN agencies, national and international NGOs, civil society, private sector and population and development related institutions to ensure smoothness and partnership in implementing the Government policies and strategies.	Key Activity 2.1 Participate in national committees, workshops and seminars dealing with population-related issues.			√	√	√
	Key Activity 2.2 Maintain liaison with multi-national and bi-lateral donor agencies supporting Cambodia's national population programme.	√	√	√	√	√
	Key Activity 2.3 Interact with counterpart National Committees and Commissions for Population in other countries	√	√	√	√	√

<p>Objective 3: Coordinate with the population-related committee of the National Assembly and Senate and organize workshops, training, national and international conferences to achieve Government policies and strategies.</p>	<p>Key Activity 3.1 Build political commitment at the highest level for population issues.</p>	√	√	√	√	√
	High Morbidity	√	√	√	√	√
	Maternal Mortality	√	√	√	√	√
	Fertility Rates	√	√	√	√	√
	Adolescents and Youth	√	√	√	√	√
	Elderly and Ageing	√	√	√	√	√
<p>Objective 4 Compile and disseminate policy, plan and programme documents and other circulars related to population and development.</p>	<p>Key Activity 4.1 Support the participation of Cambodia at relevant international and regional conferences and meetings and coordinate the preparation of necessary documentation for these. (ICPD, MDGs, MIPAA)</p>		√	√	√	√
	<p>Key Activity 4.2 Assist the Government in approving international protocols, conventions, declarations and resolutions relating to Population and Development, Sexual Reproductive Health and Gender issues</p>				√	√
<p>Objective 5: Review and modify the population policy and national population strategy in accordance with the regional and global situation</p>	<p>Key Activity 5.1 Develop a set of indicators for monitoring the implementation of the National Population Policy, taking into account the aims of the MDGs.</p>			√	√	√
	<p>Key Activity 5.2 Prepare formal population policy monitoring reporting and organize consultative meetings.</p>				√	√
	<p>Key Activity 5.3 Present population policy monitoring reports to committee for review and endorsement.</p>				√	√
	<p>Key Activity 5.4 Provide inputs to the Government on the review/revision when needed, on the following:</p>	√	√	√	√	√
	National Strategic Development Plan	√	√	√	√	√

	MDG Updates	√		√	√	√
	National Population Policy	√	√	√	√	√
	Youth Policy	√	√	√	√	√
	Elderly Policy	√	√	√	√	√
Objective 6 Collaborate with the Ministry of Education, Youth and Sport, Ministry of Health and Ministry of Information in the publication and integration of population issues into education curricula in all educational institutions.	Activity 6.1 Advocate for the inclusion of population, development and reproductive health issues into the social sector curricula			√	√	√
Objective 7 Prepare quarterly, semi-annual, a-nine-month and annual report on its activity to the Head of Government.	Activity 7.1 Report to the Government on progress towards the achievement of targets of the National Population Policy	√	√	√	√	√
Objective 8 Internal institutional and individual capacity-building through on-the-job technical assistance, attendance of specialized seminars and workshops both nationally and internationally.	Activity 8.1 Undertake appropriate in-country training, courses, workshops, and/or seminars	√	√	√	√	√
	Activity 8.2 Undertake relevant international training, courses, workshops, and/or seminars	√	√	√	√	√

Annex 3: List of reference documents

National Population Policy. (15 Aug 2003) Phnom Penh, Cambodia: RGC

National Strategic Development Plan 2006-2010, (23 June 2006) Phnom Penh, Cambodia: RGC

CMDG Update (Oct 2005) Phnom Penh, Cambodia: MoP

NCPD promotional flyer. Phnom Penh, Cambodia: NCPD

Rectangular Strategy, Phnom Penh, Cambodia, RGC

Decree 72 on the establishment of the Secretariat General of the National Committee for Population and Development. (27 May 2005)

Royal Decree 0904/273 for the composition of the National Committee for Population and Development (22 Sept 2004)

Royal Decree 0804/237 establishing the National Committee for Population and Development, its goal, missions, duties. (31 Aug 2004)

Royal Decree 0801/294. Appointment for the composition of the National Committee for Population and Development. (27 Aug 2001)

Sub-decree 395 for the appointment of the Deputy Executive Directors of the General Secretariat. (24 Aug 2001)

Royal Decree 0801/279, Provisions, Composition, Missions, Responsibilities, Goals, Organizational Structure, Funding Sources. (19 Aug 2001)

Sub-decree 82, specifying the missions, function, duty and organization of the General Secretariat of the National Committee for Population and Development.